

# **TIFFANY'S SCHOOL OF DANCE**

## **AND PERFORMING ARTS CENTER**

1351 E. Genesee St. Skaneateles, NY 13152  
1127 Grand Ave Syracuse, NY 13219  
www.tsdpac.com  
info@tsdpac.com

### 2023-2024 TSDPAC Tuition and Costume Policies, Fees, and Discounts

The policies of TSDPAC were designed to promote an organized, professional studio and to create a positive enriching learning environment for your child. In following these policies you will help create the best experience possible while at our center.

#### • Practice Attire

- Ballet, Tap, Jazz students will be required to wear black leotards and pink tights.
- If a student is not dressed appropriately for class they will receive a warning. After the first warning the student will be asked to sit and watch class. Student's hair will need to be pulled back off of face in a bun or ponytail depending on age group. No t-shirts, gum, or jewelry.
- TSDPAC sells all required attire for our classes as well as shoes. We offer Fit Days to size your child for these pieces. All at very competitive prices.
- Elective Classes including Hip Hop, Jazz, Musical Theater, Tap, etc. Students can wear **dance wear** of any color as well as tops, shorts, leggings, etc... as long as we can still see their lines.
- Tumbling/Acro Classes Students will need to wear a gymnastics leotard or dance leotard. Fit to the body that won't interfere with spotting. Bare feet.
- Ninja Students will be required to purchase a Ninja T Shirt through TSDPAC's front office as a uniform for class. Ninja T Shirts will be \$35 and will have a specific color for their specific level.
  - Mini Ninja: Blue
  - Little Ninja: Red
  - Ninja 1: Green
  - Ninja 2: Yellow
- Fit Days/Registration Days- Thursday, September 7th, from 4:00pm-7:00pm in Skaneateles and Friday, September 8th, from 4:00pm-7:00pm in Syracuse. Any dancer can come to try on ballet, jazz, or tap shoes for order. We'll have leotards, tights, ballet skirts, dance pants, and TSDPAC merchandise in stock for purchase. We can also order any items your dancer needs.

#### • Safety Precautions

- All waivers will need to be signed prior to entrance into the studio. We will have paper copies at the door but it will exist on the studio online portal.

#### • Placement

- Placement in classes is based off a students fulfillment of pre-requisites of year experience in a particular discipline. Proper placement is vital to a students success in a class.
- TSDPAC reserves the right to alter a dancer's schedule/class, after speaking to a parent/guardian, to fit their abilities and technique. If you have any questions on placement please contact us.
- For the discipline of Acro dance they need to fulfill the assessment requirement which will place them in the appropriate level. This assessment will be during the student's first Acro class in which we will provide to you which level to try first.

- **Schedules**

- TSDPAC reserves the right to adjust the schedule as needed. We may add/delete classes or times depending on enrollment. We make every effort to be flexible with our student's schedules and availability. Should a class be cancelled due to insufficient enrollment, TSDPAC will do our best to place students in an appropriate alternative class. Enrollment in a class is on a first come first serve basis with a paid registration fee. A class must have a minimum of 6 students to run.
- Snow or weather cancellations will be emailed out as early as we can. It will also be posted on our Facebook and Instagram pages. We also send out a text to those families who subscribe to our texting service. For more information on that please contact us. There are no refunds for classes missed due to weather.

- **Breaks/Dates**

- Classes will begin on **September 11th, 2023**. Our last day of classes will be June 22nd 2024. The studio will be closed for the following holidays/breaks: **Thanksgiving (Nov. 22-25th), Holiday Break (Dec. 22-Jan 3rd), Winter Break (Feb. 19th-24th), Spring Break (April 22- 27th), Memorial Day (May 25-27th)**. All other holidays we will remain open.
- **Holiday Show** - December 6-9, 2023 at CCC (To be confirmed)
- **Spring Recital** - Rehearsal June 27th 2024, Recital June 30th 2024 at the Landmark Theatre (To be confirmed)
- **\*\*Please note that we will not be running Non-Performing (NP) classes during show weeks as our staff will be at the theater. Your tuition is already built in with these days being taken into account.**

- **Pick up/Drop off**

- Parents are welcome to drop off their child for dance class. Parents of young children are welcome to stay if they'd like. Please be on time to pick up your child after class. Please be sure your child has cleaned up after themselves and that you've collected all your items, dance-wear, shoes, and water bottles.
- Students may ride the bus at the Skaneateles location only if they have a 4:00pm class. (\*THIS WILL NEED TO BE CONFIRMED WITH SCSD BUS DEPT 315-685-7953).

- **Attendance/Tardiness**

- Classes will begin at the scheduled time. Being on time to class is imperative for the success of a class. Students who are late, risk injury from not being promptly warmed up. Being late is very disruptive in class for the other students and our instructors. Please make every effort to be on time and ready for class. Tuition will not be deducted for missed classes. If for any reason your child is unable to attend a class they are encouraged to schedule a makeup class within the month.

- **Discipline**

- When a child's behavior is disrespectful or disruptive to the rest of class a verbal warning will be given. For younger dancers a sticker at the end of class may not be given at the discretion of the instructor. If the behavior continues the student will be asked to sit out and watch the rest of class and the parents will be informed of the behavior. If the behavior continues over multiple classes the parent may be asked to come and observe class. As a final step the student may be moved to a different class.

- **Communicating with the studio and/or instructor**

- We work very hard to keep you as up to date and informed with the studio's important information. Information will be sent out via email, website updates, newsletters, facebook, instagram, and text. It is your responsibility to read all emails and checking your particular social media. If you have any questions for the studio or an instructor please email or schedule an appointment with the front desk so that your instructor can give

you their full attention. Talking to an instructor in between classes will use up class time, as their schedule is very tight.

- **Costumes**

- Costumes will be ordered for the Spring Show and the Holiday Show. We have stock costumes we may use if we have the correct numbers and styles for our Holiday Show.
- Holiday Costume Payment (\$38 -Unless stated exception: Cleaning, inventorying, & restocking)- Due October 1st \*You will be sent a costume info sheet with details.
- Spring Show Costume **Deposit of \$40/per costume**-Due November 15th and **Final** Remaining Payment-Due January 15th
- Competition Costume **Deposit of \$50/per costume**-Due September 1st and **Final** Remaining Payment-Due October 1st
- Recital costumes will range from \$90-\$115 per costume. Ballet/Tap combo classes for Petite dancers will get one costume that is a 2 in 1 and Mini's will get one costume. If your child is in multiple classes they will need additional costumes. **Costume Deposits are non-refundable. Once costumes are ordered there are no refunds.** Any alterations needed are the parent's responsibility unless the instructor requests professional services. All tuition accounts must be up to date to receive costumes.
- Recital Costume Charges are as follows:
  - Minis: \$90.00
  - Petites: \$105.00
  - Juniors: \$115.00
  - Teens: \$115.00
  - Acro: \$115.00

- **Tuition**

- Ages are based on a dancers age as of **December 1st, 2023.**
- Tuition is based on a 39-week dance year. Tuition is non-refundable and is paid to save your child's place in class. If your child has decided to stop attending class you must provide us with written notification. If we are not contacted, we will continue to bill you for saving your child's place in class. Payments include check/cash mailed or handed in at the studio or credit cards online or at the studio with a small surcharge. A card can be left on file and placed on Autopay for tuition to be automatically deducted out on the 1st of every month. Please contact the front desk or enroll in your parent portal in order to place your card on file on autopay.
- Registration fee and 1st month tuition is due at registration.
- You will be receiving email reminders for payment due dates. Tuition is due monthly on the 1st of the month. If you choose you can set up AutoPay for recurring payments.
- Tuition does not include costumes, apparel, shoes, tights, etc.
- Studio dancers taking a performing class will perform in our annual Holiday Show with the exception of advanced level ballet.
- NO Refunds will be given for any class or program at TSDPAC. We will apply credits on accounts when needed.
- Workshops and Private Lessons must be paid in full prior to class and is non-refundable.

- **Drop/Add**

- Registration is for our full year Sept-June. If your student chooses to drop at some point during the year you will be responsible for payment of the full session in which they dropped. (Sept-Dec or Jan-June) As our classes, choreography, and formations are built around the students in the class. **\*If you drop or add a class in Dec/Jan your dancer will only receive 1/2 year towards any pre-requisite.**

- **Fees**

A one-time yearly registration fee will be added to your account page upon registration into a class. This fee covers the cost of paperwork processing and computer time required to set up your student in the attendance, tuition

billing system, and class management system and helps keep tuition costs lower. Registration fees are \$40.00 for your first child and the price will decrease with each additional child.

- A **\$50 late fee** will be added to your account for all late tuition payments. This will be added the **5th of the month** until the account is paid up to date. All fees will need to be paid by recital or the student will not be allowed to participate. Invoices are emailed to the address on file on the 15<sup>th</sup> of every month. If you'd like a printed copy please let the front desk know. There are no refunds for missed or cancelled classes due to weather. You are encouraged to attend one of many make up classes. **There is a \$55 fee for ALL returned checks.**

- **Discounts**

- Families of multiple TSDPAC dancers; you will receive a 3% discount
- Multiple Class discount:
  - 6 classes- 2% discount
  - 7 classes- 4% discount
  - 8 classes- 6% discount
  - 9+ classes- 8% discount

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_