

Tiffany's School of Dance

& PERFORMING ARTS CENTER

1351 E. Genesee St. Skaneateles, NY 13152

www.tsdpac.com

tiffany@tsdpac.com

2015-2016 TSDPAC Tuition and Costume Policies, Fees, and Discounts

The policies of TSDPAC were designed to promote an organized, professional studio and to create a positive enriching learning environment for your child. In following these policies you will help create the best experience possible while at our center.

- Practice Attire
 - Core classes including ballet/tap or ballet/jazz students will be required to wear black leotards and pink tights. If a student is not dressed appropriately for class they will receive a warning. After the first warning the student will be asked to sit and watch class. Student's hair will need to be pulled back off of face in a bun or ponytail depending on age group. No t-shirts, gum, or jewelry. If you have any questions please contact us before you buy. TSDPAC sells all required attire for our core classes as well as shoes. We offer Fit Days to size your child for these pieces. All at very competitive prices.
 - Elective Classes including Hip Hop, Jazz, Musical Theater, Tap, etc. Students can wear dancewear of any color as well as tops, shorts, leggings, etc...
 - Tumbling Classes Students will need to wear a gymnastics leotard or dance leotard. Fit to the body that won't interfere with spotting. Bare feet.
 - **Fit Day** will be held on August 26th from 5-7 at the studio. Any dancer can come to try on ballet, jazz, or tap shoes for order. We'll have leotards, tights, ballet skirts, dance pants, and TSDPAC merchandise in stock for purchase. We can also order any items your dancer needs.
- Schedules
 - TSDPAC reserves the right to adjust the schedule as needed. We may add/delete classes or times depending on enrollment. We make every effort to be flexible with our students' schedules and availability. Should a class be cancelled due to insufficient enrollment TSDPAC will do our best to place students in an appropriate alternative class. Enrollment in a class is on a first come first serve basis with a paid registration fee. A class must have a minimum of 6 students to run.
 - Snow or weather cancellations will be emailed out as early as we can. It will also be posted on our Facebook and Instagram pages. We also send out a text to those families who subscribe to our texting service. For more information on that please contact us. There are no refunds for classes missed due to weather.
 - Competition dancers will perform in 2-3 community events as they arise.
 - Competition dates are to be determined. We plan to attend 2 in the spring and 2 competition conventions in the fall. *Registration fees are required for the competitions and will be announced once the competitions have been chosen.
- Breaks/Dates
 - Classes will begin on September 14th, 2015. Our last day of classes will be May 21st. The studio will be closed for the following holidays/breaks: Thanksgiving (Nov. 25-28), Holiday Break (Dec 21-Jan 2), Winter Break (Feb 15-20), Spring Break (April 25-30) All other holidays we will remain open.
- Pick up/Drop off
 - Parents are welcome to drop off their child for dance class. Parents of young children are welcome to stay if they'd like. Please be on time to pick up your child after class. Please be sure your child

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has cleaned up after themselves and that you've collected all their items, dancewear, shoes, and water bottles.

- Attendance/Tardiness
 - Classes will begin at the scheduled time. Being on time to class is imperative for the success of a class. Students who are late risk injury from not being promptly warmed up. Being late is very disruptive in class for the other students and our instructors. Please make every effort to be on time and ready for class. Tuition will not be deducted for missed classes. If for any reason your child is unable to attend a class they are encouraged to schedule a makeup class within the month.
- Discipline
 - When a child's behavior is disrespectful or disruptive to the rest of class a verbal warning will be given. For younger dancers a sticker at the end of class may not be given at the discretion of the instructor. If the behavior continues the student will be asked to sit out and watch the rest of class and the parents will be informed of the behavior. If the behavior continues over multiple classes the parent may be asked to come and observe class. As a final step the student may be moved to a different class.
- Communicating with the studio and/or instructor
 - We work very hard to keep you as up to date and informed as possible with the studio going on. Information will be sent out via email, website updates, newsletters, facebook, instagram, twitter, and text. It is your responsibility to read all emails and checking your particular social media. If you have any questions for the studio or an instructor please email or schedule an appointment with the front desk so that your instructor can give you their full attention. Talking to an instructor in between classes will use up class time, as their schedule is very tight.
- Costumes
 - Costumes will be ordered for the Spring Show and the Holiday Show. We have stock costumes we may use if we have the correct numbers and styles.
 - Holiday Costume Payment (if needed)-Due November 1st -reminders will be sent
 - Spring Show Costume Payment-Due January 15th -reminders will be sent
 - Competition Costumes Payment-Due November 1st - reminders will be sent
 - Recital costumes will range from \$50-\$85 per costume. Combo core classes for younger dancers will get one costume that is a 2 in 1. If your child is in multiple classes they will need additional costumes. Once costumes are ordered there are no refunds. Any alterations needed are the parent's responsibility. All tuition accounts must be up to date to receive costumes.
 - Competition dancers will perform on both nights of our Spring Show, the week of May 24th. They will not perform in the Holiday Show.
- Tuition
 - Ages are based on a dancers age as of December 1st, 2015.
 - Tuition is based on a 33-week dance year. Tuition is non-refundable and is paid to save your child's place in class. If your child has decided to stop attending class you must provide us with written notification. If we are not contacted, we will continue to bill you for saving your child's place in class. We prefer check/cash mailed or handed in at the studio.
 - 25% non-refundable deposit due with registration. *Your first quarterly payment.
 - Balance payable as three quarterly installments due November 1st, January 1st, and March 1st. You will be receiving email reminders for payment due dates.
 - Tuition does not include costumes.

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- Studio dancers will perform in the Holiday Show (details TBD) and one night of the TSDPAC Spring Show during the week of May 24th.
- Drop/Add
 - Our typical registration is for our full year Sept-May. In some cases, students choose to do a half year, add classes, or drop from classes and in which case we do a drop/add at the end of December. This will be the only drop/add during the year. If your student chooses to drop at another point during the year you will be responsible for payment of the full session in which they dropped. (Sept-Dec or Jan-May) As our classes, choreography, and formations are built around the students in the class. Also if your student would like to add a class they will only be able to do it during the Drop/Add timeframe.
- Fees
 - A one-time registration fee will be added to your account page upon registration into a class. This fee covers the cost of paperwork processing and computer time required to set up your student in the attendance, tuition billing system, and class management system and helps keep tuition costs lower.
 - New families are \$10 for one child and \$5 for every additional.
 - Returning families are \$5 per child.
 - A \$10 late fee will be added to your account for all late tuition payments. This will be added every month until the account is paid up to date. All fees will need to be paid by recital or the student will not be allowed to participate. Invoices are emailed to the address on file on the 15th of every month. If you'd like a printed copy please let the front desk know. There are no refunds for missed or cancelled classes due to weather. You are encouraged to attend one of many make up classes. There is a \$15 fee for ALL returned checks.
- Discounts
 - There is a 5% discount if you pay the entire year in full by August 31st.
 - Families of multiple TSDPAC dancers; you will receive 5% off your dancer with the least expensive tuition for all their classes.
 - Year in full and sibling discounts cannot be combined.
 - Multiple Class discount:
 - Core Class set plus 2 electives = 3% off
 - Core Class set plus 3 electives = 5% off
 - Core Class set plus 4 electives = 8% off
 - Registered referrals from current students will give the current student a \$10 credit per referral.